

Halesite Fire District  
Board of Fire Commissioners

Year End Minutes  
December 30, 2025

Chairman A. Magerle called the meeting to order at 9:00 a.m. Commissioners present were: B. Gaito, K. Martin and J. Schondebare. Also present were District Secretary/Treasurer Spada, Deputy Treasurer Eckstein, District Manager Magerle and the District Accountant Sean Flanagan. Commissioner Oh was excused.

Salute to the flag and a moment of silence.

District Manager's Report:

District Manager Magerle informed the Board that the Firehouse Attendants would like to switch their shifts to 7:00 am – 3:00 pm, 3:00 pm – 11:00 pm and 11:00 pm – 7:00 am. Commissioner Gaito put forth a motion to honor their request; the motion was seconded by Commissioner Schondebare and unanimous. District Manager Magerle asked the Board if they could also substitute jeans for the navy work pants, the Board agreed as long as the jeans are blue. District Manager Magerle presented a proposal from SCM for rebooting and updating all computers every other month at a cost of \$560.00 each time. Commissioner Schondebare put forth a motion to accept the proposal, seconded by Commissioner Martin and unanimous.

Secretary/Treasurer's Report:

Bills:

Paid before the meeting:

ADP Inc.	\$ 185.89
Ameritas Life Ins. Co.	\$ 1,277.72
AT & T Mobility	\$ 701.37
National Grid	\$ 2,819.72
PSEG LI	\$ 2,899.06
Wex Bank/Sunoco	\$ 195.12

To be paid:

A. Butler Plumbing & Heating	\$ 449.00
Aqua Coolers	\$ 79.00
Bill Peer Painting, Inc.	\$ 1,075.00
Carr Business Systems	\$ 71.25
Corporate Coffee Systems	\$ 275.55
David B. Walker Designs	\$ 1,210.00
Erik Weber	\$ 154.50
Firematic Supply Co.	\$ 389.95
Firematic Supply Co.	\$ 132.00
Harbor Irrigation	\$ 70.00
Integrated Wireless Tech.	\$ 350.48
K.C. Anna	\$ 72.10

Nassau County VEEB	\$ 4,000.00
New Era Tech	\$ 98.32
Printers 3	\$ 347.03
ProClaim	\$ 773.58
PSEG Long Island	\$ 24.09
SCAFDST	\$ 50.00
Schufire LLC	\$ 560.00
South Shore Fire & Safety	\$ 202.50
The Fitness Resource	\$ 80.00
Tierney & Courtney	\$ 1,375.00
Tim Burke	\$ 851.41
W.B. Mason Co. Inc.	\$ 490.87
Wex Bank/Shell	\$ 238.15

Commissioner Schondebare put forth a motion to pay the bills, seconded by Commissioner Gaito; unanimous.

District Secretary/Treasurer Spada reported that the 2025 Capital Reserve Budget Line was transferred and informed the Board that the first payroll of 2026 includes four days in 2025. Commissioner Schondebare put forth a motion to pay December 28, 29, 30 and 31<sup>st</sup> at the 2026 rates. Motion was approved by Commissioner Gaito and unanimous. District Sec/Treas. Spada informed the Board that the ADP timekeeping app wasn't working as expected and was making payroll more complicated and both she and District Manager Magerle felt it would be better to revert back to clocking in and out on the SCM finger-reader; the Board did not object. She also informed the Board that the finger-reader in the District office wasn't working and both she and Dep. Treas. Eckstein were unable to clock in or out.

Commissioner Martin indicated some concern regarding the tires on vehicle 222.

Commissioner Schondebare stated he would like to organize a District dinner for the Chiefs sometime in March or April.

Commissioner Gaito informed the Board that he had a discussion with the District EMT regarding his tone with members. He also asked to add cleaning ambulances to the District EMT job duties and to add member Tim Burke as an additional admin on the EPCR program; the Board agreed.

There being no further business, Commissioner Schondebare put forth a motion to adjourn at 9:22 a.m., seconded by Commissioner Martin and unanimous.

Respectfully submitted,

Denise Spada  
District Secretary/Treasurer